

**THE UNIVERSITY OF GEORGIA
PAYROLL DEPARTMENT
ACADEMIC PAYROLL CALENDAR
FISCAL YEAR 2009-2010**

Pay Date	Payroll Type	Pay	Period	Vouchers to Depts.	Deadlines for Personnel Reports to Budget Office	Vouchers to Payroll		Deadlines for Payroll Changes by 12 PM
		Begin	End			Date	Time	
August 31, 2009	Academic (14)	8/17	8/31	7/31	7/15	8/14	12:00 P.M.	8/20
September 30	Academic (14)	9/1	9/30	8/28	8/17	9/14	12:00 P.M.	9/18
October 29	Academic (14)	10/1	10/31	9/25	9/14	10/15	12:00 P.M.	10/20
November 30	Academic (14)	11/1	11/30	10/27	10/9	11/10	12:00 P.M.	11/12
December 16	Academic (14)	12/1	12/16	11/17	11/12	12/8	12:00 P.M.	12/10
January 29, 2010	Academic (14)	1/7	1/31	12/23	12/8	1/13	12:00 P.M.	1/20
February 26	Academic (14)	2/1	2/28	1/29	1/11	2/11	12:00 P.M.	2/17
March 31	Academic (14)	3/1	3/31	2/26	2/12	3/16	12:00 P.M.	3/18
April 29	Academic (14)	4/1	4/30	3/26	3/15	4/6	12:00 P.M.	4/8
May 7	Academic (14)	5/1	5/7	4/13	4/8	4/26	12:00 P.M.	4/28

Note: The deadlines for personnel reports and vouchers have been adjusted for peak volume and holiday periods.