

Please return completed form to:  
University of Georgia  
Employee Relations Coordinator  
Human Resources Building  
Athens, GA 30602-4131

  
The University of Georgia  
**Exit Questionnaire**

Date

Please answer the following questions as honestly as possible. Your individual responses **will not** become part of your personnel file. To the extent of the law, your responses will be held in confidence.

Your responses will provide important information to assist us in the evaluation of salaries, benefit programs, and working conditions for faculty and staff at the University of Georgia.

1. Name \_\_\_\_\_

2. Gender \_\_\_\_\_ 3. Race \_\_\_\_\_

4. Age:  Under 25yrs  26 - 35yrs  36 - 45yrs  46 - 55yrs  56 - 65yrs  Over 65yrs

5. What was your most recent division/department at the University? \_\_\_\_\_

6. What was your total length of time employed with the University? \_\_\_\_\_

7. How long were you employed with your most recent division? \_\_\_\_\_

8a. Were you  faculty  staff?

8b. What was your official classification/title? \_\_\_\_\_

9. What prompted you to end your UGA employment? (Please check all that apply.)

- Type of work
- Salary
- Health reasons
- Lack of recognition
- Work conditions
- Career opportunity
- Other (Please use this space to explain.)
- Family circumstances
- Quality of supervision
- Self-employment
- Benefits
- Return to school
- Retirement

10. Before making your decision to leave, did you investigate the possibility of other employment within the University or in your own department?

Yes

No If no, why not?

**JOB CHARACTERISTICS**  
 (Please check appropriate box for each item)

	Almost always	Usually	Seldom	Never
11. My job description accurately reflected my job responsibilities.				
12. I received an annual performance evaluation.				
13. I received adequate training for my job.				
14. I was encouraged to attend training for future career growth.				

**COMMUNICATION/COOPERATION**  
 How would you rate the following in relation to your job?

	Excellent	Good	Fair	Poor
15. Cooperation within your department				
16. Communication within the University as a whole				
17. Communication between you and your supervisor				
18. Potential for career growth				
19. Opportunity for advancement				
20. The quality of supervision				
21. Salary				
22. Medical insurance				
23. Dental insurance				
24. Leave benefits				
25. Other fringe benefits				

26. Is there any other information Human Resources should know to help us to understand your decision to leave?

27. Would you recommend working at the University to a friend?

- Yes, without reservation
- Yes, with reservations
- No

Other Comments: