EMPLOYEE PERSONNEL REPORT

UNIVERSITY OF GEORGIA

DOCUMENT NO.	PAGE	DATE	FY	DEPARTMENT PHONE	COLLEGE OR DIVISION
	01		12		

DEPARTMENT / PROJECT	PRI DEPT	HIGH DEGREE	INSTITUTION	YEAR

SOC. SEC. NUM.	LAST NAME	FIRST NAME/INITIAL	MIDDLE INITIAL/NAME	SUF

STREET OR ROUTE NO. (LINE 1)	NON-WORK	BIRTH DATE	SPOUSE'S NAME	CHAIR

STREET OR ROUTE NO. (LINE 2)	UNIVERSITY	CITIZEN OF	I-9	VISA	COUN-

CITY	STATE	ZIP + 4	UNIVERSITY BUILDING NAME	BLDG. NO/FLOOR/ROOM

UGA EMPLOYMENT HISTORY
☑ (C) CURRENT ☐ (P) PREVIOUS
DATE ___ ___ ___

PAY TYPE: M

ACTION MO DA YR: 03 16 12

UGA % TIME: 100 000

☑ (1) REGULAR ☐ (2) UGA STUDENT ☐ (3) TEMPORARY ☐ (4) NR-ALIEN

☑ (E) EXEMPT ☐ (N) NON-EXEMPT ☐ (T) TIPPED

☐ (M) MALE ☑ (F) FEMALE

☐ (S) SINGLE ☐ (M) MARRIED

☐ (Y) FACULTY RANK ___

☐ (N) NON-FACULTY

☐ (1) WHITE ☐ (2) BLACK ☐ (3) ORIENTAL/ASIAN ☐ (4) AMERICAN INDIAN ☐ (5) HISPANIC ☑ (6) MULTIRACIAL ☐ (9) ___

FOR PAYROLL DEPT USE ONLY

FED EXM	STATE EXM

OASDI ___ RETIRE ___ GDCP ___
H I ___ EIC ___

COUNTY MONEY (PER PAY PERIOD) ___

COOP. EXT. EMPLOYEES
UGA SALARY ___
COUNTY MONEY ___
TOTAL ___

PAYROLL PAYMENT DISTRIBUTION
☑ (1) SEND TO DEPT (DIST CODE) 806
☐ (2) DIRECT DEPOSIT (SEND PR105 TO PAYROLL)
☐ (3) PICK UP AT PAYROLL WINDOW

TRX	HOME DEPT	SHORT TITLE	POSN NO.	APPT. BEGIN MO DA YR HR	APPT. END MO DA YR HR	JOBCLASS CODE	POSITION TITLE	POS % TIME	C N	FULL TIME ANNUAL SALARY	S C	SUPPLEMENT AMOUNT
	806	CLRMN	08A	07 01 11 00	12 31 11 80	11015	RESEARCH TECHNICIAN III	1 00000	N	29.070		
	806	CLRMN	08A	01 01 12 00	03 15 12 25	11015	RESEARCH TECHNICIAN III	1 00000	N	29.070		

PAYROLL AUTHORIZATION

	HOME DEPT	SHORT TITLE	POSN NO.	ACCOUNT	FISCAL YEAR EFT	FISCAL YEAR BUDGET
	806	CLRMN	08A	1011GJ806000	17700	5143
	806	CLRMN	08A	1025GJ806000	48400	14071
	806	CLRMN	08A	1031GJ806000	04700	1358
				TOTALS	70800	20572

	MO DA YR	MO DA YR	MO DA YR HR	MO DA YR HR	MO DA YR HR
FROM	07 01 11 00	03 01 12 00			
THRU	02 29 12 80	03 15 12 25			
AMOUNT PER PAY PERIOD	605 63	283 89			
	1657 00	776 72			
	159 87	74 94			
OR					
HOURLY RATE					
	2422 50	1135 55			

☐ (A) NEW UGA EMPLOYEE ☐ (B) LATERAL TRANSFER ☐ (C) PROMOTION
☐ (D) REPLACEMENT POSITION - NAME OF LAST INCUMBENT ___
☐ (E) APPOINTMENT TO NEW POSITION
☐ (F) CHANGE % TIME EMPLOYED FROM ___ TO ___
☐ (G) CONTINUATION WITHIN EXISTING BUD-
☐ (H) REVISE DISTRIBUTION OF SALARY
☐ (I) TRANSFER FROM DEPT ___ TO ___
☐ (J) CHANGE PAY TYPE FROM ___ TO ___

☐ (K) CHANGE TITLE FROM ___ TO ___
☐ (L) CHANGE NAME FROM ___ TO ___
☐ (M) CHANGE SSN FROM ___ TO ___
☐ (N) LEAVE W/O PAY ___ TO ___
☐ (O) CHG COUNTY $ ___ TO ___
☑ (P) TERMINATION - REASON LEFT THE COUNTRY TO ___
☐ (Q) OTHER (SPECIFY) ___

REMARKS

LAST DAY WORKED IS 3/02/12 WITH 66.5 HOURS OF ANNUAL LEAVE PAID OUT OF POSITION

ACCURED LEAVE PAID OUT OF MONTHLY POSITION

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	1		12	

SOC.SEC.NUM.	LAST NAME	FIRST NAME/INITIAL	MIDDLE NAME/INIT.	SUF

UNIVERSITY OF GEORGIA BUDGET AMENDMENT

BUDGET POSITION

HOME DEPT	POSN NO.	APPT. BEGIN MO	DA	YR	HR	APPT. END MO	DA	YR	HR	JOB CLASS CODE	POSITION TITLE	POS % TIME	C N	FULL TIME ANNUAL SALARY	S C	SUPPLEMENT AMOUNT
806 CLRMN	08A	07	01	11	00	12	10	11	00	11015	RESEARCH TECHNICIAN III	1 00000	N	29,070		
806 CLRMN	08A	01	01	12	00	03	15	12	25	11015	RESEARCH TECHNICIAN III	1 00000	N	29,070		
806 CLRMN	08B	03	16	12	00						RESEARCH TECHNICIAN III					

BUDGET AMENDMENT (PERSONAL AND NON-PERSONAL SERVICES)

HOME DEPT	POSN NO.	ACCOUNT	OBJECT	DESCRIPTION	CURRENT EFT	CURRENT BUDGET	CHANGE EFT	+ -	CHANGE AMT	+ -	REVISED EFT	REVISED BUDGET
806 CLRMN	08A	1011GJ806000	51110		25000	7267	07300	-	2124	-	17700	5143
806 CLRMN	08A	1025GJ806000	51110		68400	19884	20000	-	5813	-	48400	14071
806 CLRMN	08A	1031GJ806000	51110		06600	1919	01900	-	561	-	04700	1358
806 CLRMN	08B	1011GJ806000	51110				07300	+	2124	+	07300	2124
806 CLRMN	08B	1025GJ806000	51110				20000	+	5813	+	20000	5813
806 CLRMN	08B	1031GJ806000	51110				01900	+	561	+	01900	561
TOTALS					1 00000	29070					1 00000	29070

FUNDING SOURCE (DEPARTMENTAL INCOME OR CONTINGENCY)

ACCOUNT	OBJECT	FUNDING SOURCE	CHANGE AMT	+ -
		TOTAL		

REMARKS / REFERENCE

APPROVAL	DATE	APPROVAL	DATE	DEPT HEAD	DATE	V. PRESEIDENT	DATE	CONTRACTS &	DATE
APPROVAL	DATE	UNIT/PROJECT	DATE	DEAN/DIRECTOR	DATE	BUDGET REVIEW	DATE	BUDGET OFFICE	DATE

June 2001
http://www.busfin.uga.edu/forms/

ACCURED LEAVE PAID OUT OF MONTHLY POSITION