EMPLOYEE PERSONNEL REPORT

UNIVERSITY OF GEORGIA

DOCUMENT NO.	PAGE	DATE	FY	DEPARTMENT PHONE	COLLEGE OR DIVISION
	01		12		

DEPARTMENT / PROJECT	PRI DEPT	HIGH DEGREE	INSTITUTION	YEAR

SOC. SEC. NUM.	LAST NAME	FIRST NAME/INITIAL	MIDDLE INITIAL/NAME	SUF

STREET OR ROUTE NO. (LINE 1)	NON-WORK	BIRTH DATE	SPOUSE'S NAME	CHAIR

STREET OR ROUTE NO. (LINE 2)	UNIVERSITY	CITIZEN OF	I-9	VISA	COUN-

CITY	STATE	ZIP + 4	UNIVERSITY BUILDING NAME	BLDG. NO/FLOOR/ROOM

UGA EMPLOYMENT HISTORY
☑ (C) CURRENT ☐ (P) PREVIOUS
DATE ___ ___ ___

PAY TYPE: A

ACTION MO DA YR: 03 27 12

UGA % TIME: 38 809

☐ (1) REGULAR ☐ (3) TEMPORARY
☑ (2) UGA STUDENT ☐ (4) NR-ALIEN

☑ (E) EXEMPT ☐ (N) NON-EXEMPT ☐ (T) TIPPED

☐ (M) MALE ☐ (S) SINGLE ☐ (Y) FACULTY RANK ___
☑ (F) FEMALE ☐ (M) MARRIED ☑ (N) NON-FACULTY

☑ (1) WHITE ☐ (3) ORIENTAL/ASIAN ☐ (5) HISPANIC
☐ (2) BLACK ☐ (4) AMERICAN INDIAN ☐ (6) MULTIRACIAL
☐ (9) ___

FOR PAYROLL DEPT USE ONLY

FED EXM		STATE	EXM

OASDI ___ RETIRE ___ GDCP ___
H I ___ EIC ___ ___ ___ COUNTY MONEY (PER PAY PERIOD) ___

COOP. EXT. EMPLOYEES
UGA SALARY ___
COUNTY MONEY ___
TOTAL ___

PAYROLL PAYMENT DISTRIBUTION
☐ (1) SEND TO DEPT (DIST CODE) ___
☐ (2) DIRECT DEPOSIT (SEND PR105 TO PAYROLL)
☐ (3) PICK UP AT PAYROLL WINDOW

TRX	HOME DEPT	SHORT TITLE	POSN NO.	APPT. BEGIN MO DA YR HR	APPT. END MO DA YR HR	JOBCLASS CODE	POSITION TITLE	POS % TIME	C N	FULL TIME ANNUAL SALARY	S C	SUPPLEMENT AMOUNT
	800	GRA D	13A	08 12 11 00	12 14 11 80	22033	GRAD RESEARCH ASST DOCTORAL	49920	S	34.546		
	800	GRA D	13A	01 09 12 00	03 27 12 32	22033	GRA D RESEARCH ASST DOCTORAL	49920	S	34.546		
	800	GRA D	13B	03 27 12 32	05 11 12 80	22033	GRAD RESEARCH ASST DOCTORAL	38809	S	34.546		

PAYROLL AUTHORIZATION

	HOME DEPT	SHORT TITLE	POSN NO.	ACCOUNT	FISCAL YEAR EFT	FISCAL YEAR BUDGET
	800	GRA D	13A	1021RR800000	30000	13796
	800	GRA D	13B	1021RR800000	05800	2681
				TOTALS	35800	16477

	MO DA YR HR	MO DA YR HR	MO DA YR HR	MO DA YR HR	MO DA YR HR
FROM	08 12 11 00	01 09 12 00	04 01 12 00		
THRU	12 14 11 80	03 31 12 80	05 11 12 80		
AMOUNT PER PAY PERIOD OR HOURLY RATE	1724 54	1724 54	1340 70		
	1724 54	1724 54	1340 70		

☐ (A) NEW UGA EMPLOYEE ☐ (B) LATERAL TRANSFER ☐ (C) PROMOTION
☐ (D) REPLACEMENT POSITION - NAME OF LAST INCUMBENT ___
☐ (E) APPOINTMENT TO NEW POSITION
☑ (F) CHANGE % TIME EMPLOYED FROM 49920 TO 38809
☐ (G) CONTINUATION WITHIN EXISTING BUD-
☐ (H) REVISE DISTRIBUTION OF SALARY
☐ (I) TRANSFER FROM DEPT ___ TO ___
☐ (J) CHANGE PAY TYPE FROM ___ TO ___

☐ (K) CHANGE TITLE FROM ___ TO ___
☐ (L) CHANGE NAME FROM ___ TO ___
☐ (M) CHANGE SSN FROM ___ TO ___
☐ (N) LEAVE W/O PAY ___ TO ___
☐ (O) CHG COUNTY $ ___ TO ___
☐ (P) TERMINATION - REASON ___ TO ___
☐ (Q) OTHER (SPECIFY) ___

REMARKS

% TIME CHANGE FOR ACADEMIC GRA D

DOCUMENT NO.	PAGE	DATE	FY	DEPARTMENT/PROJECT
	1		12	

SOC.SEC.NUM.	LAST NAME	FIRST NAME/INITIAL	MIDDLE NAME/INIT.	SUF

UNIVERSITY OF GEORGIA BUDGET AMENDMENT

BUDGET POSITION

HOME DEPT	POSN NO.	APPT. BEGIN MO	APPT. BEGIN DA	APPT. BEGIN YR	APPT. BEGIN HR	APPT. END MO	APPT. END DA	APPT. END YR	APPT. END HR	JOB CLASS CODE	POSITION TITLE	POS % TIME	C N	FULL TIME ANNUAL SALARY	S C	SUPPLEMENT AMOUNT
800 GRA D	13A	08	12	11	00	12	14	12	80	22033	GRAD RESEARCH ASST DOCTORAL	49920	S	34,546		
800 GRA D	13A	01	09	12	00	03	27	12	32	22033	GRAD RESEARCH ASST DOCTORAL	49920	S	34,546		
800 GRA D	13B	03	27	12	32	05	11	12	80	22033	GRAD RESEARCH ASST DOCTORAL	38809	S	34,546		

BUDGET AMENDMENT (PERSONAL AND NON-PERSONAL SERVICES)

HOME DEPT	POSN NO.	ACCOUNT	OBJECT	DESCRIPTION	CURRENT EFT	CURRENT BUDGET	CHANGE EFT	+ -	CHANGE AMT	+ -	REVISED EFT	REVISED BUDGET
800 GRA D	13A	1021RR800000	51112				30000	+	13796	+	30000	13796
800 GRA D	13B	1021RR800000	51112				05800	+	2681	+	05800	2681
		1021RR800000	91000			51868			16477	-		35391
TOTALS						51868	35800	+			35800	51868

FUNDING SOURCE (DEPARTMENTAL INCOME OR CONTINGENCY)

ACCOUNT	OBJECT	FUNDING SOURCE	CHANGE AMT	+ -
		TOTAL		

REMARKS / REFERENCE

APPROVAL	DATE	APPROVAL	DATE	DEPT HEAD	DATE	V. PRESEIDENT	DATE	CONTRACTS &	DATE
APPROVAL	DATE	UNIT/PROJECT	DATE	DEAN/DIRECTOR	DATE	BUDGET REVIEW	DATE	BUDGET OFFICE	DATE

June 2001
http://www.busfin.uga.edu/forms/

% TIME CHANGE FOR ACADEMIC GRA D