EMPLOYEE PERSONNEL REPORT

UNIVERSITY OF GEORGIA

DOCUMENT NO.	PAGE	DATE	FY	DEPARTMENT PHONE	COLLEGE OR DIVISION
	01		12		

DEPARTMENT / PROJECT	PRI DEPT	HIGH DEGREE	INSTITUTION	YEAR

SOC. SEC. NUM.	LAST NAME	FIRST NAME/INITIAL	MIDDLE INITIAL/NAME	SUF

STREET OR ROUTE NO. (LINE 1)	NON-WORK	BIRTH DATE	SPOUSE'S NAME	CHAIR

STREET OR ROUTE NO. (LINE 2)	UNIVERSITY	CITIZEN OF	I-9	VISA	COUN-

CITY	STATE	ZIP + 4	UNIVERSITY BUILDING NAME	BLDG. NO/FLOOR/ROOM

UGA EMPLOYMENT HISTORY
☑ (C) CURRENT ☐ (P) PREVIOUS
DATE ___ ___ ___

PAY TYPE: A

ACTION MO DA YR: 01 09 12

UGA % TIME: 100 000

☑ (1) REGULAR ☐ (3) TEMPORARY
☐ (2) UGA STUDENT ☐ (4) NR-ALIEN

☐ (E) EXEMPT ☐ (N) NON-EXEMPT ☐ (T) TIPPED

☐ (M) MALE ☐ (S) SINGLE ☑ (Y) FACULTY RANK 55130
☑ (F) FEMALE ☐ (M) MARRIED ☐ (N) NON-FACULTY

☐ (1) WHITE ☐ (3) ORIENTAL/ASIAN ☐ (5) HISPANIC
☐ (2) BLACK ☑ (4) AMERICAN INDIAN ☐ (6) MULTIRACIAL
☐ (9) _____

FOR PAYROLL DEPT USE ONLY

FED EXM	STATE EXM

OASDI _____ RETIRE _____ GDCP _____ COUNTY MONEY (PER PAY PERIOD) _____
H I _____ EIC _____

COOP. EXT. EMPLOYEES
UGA SALARY _____
COUNTY MONEY _____
TOTAL _____

PAYROLL PAYMENT DISTRIBUTION
☐ (1) SEND TO DEPT (DIST CODE) _____
☐ (2) DIRECT DEPOSIT (SEND PR105 TO PAYROLL)
☐ (3) PICK UP AT PAYROLL WINDOW

TRX	HOME DEPT	SHORT TITLE	POSN NO.	APPT. BEGIN MO DA YR HR	APPT. END MO DA YR HR	JOBCLASS CODE	POSITION TITLE	POS % TIME	C N	FULL TIME ANNUAL SALARY	S C	SUPPLEMENT AMOUNT
	800	ASOP	05A	08 12 11 80	12 14 11 80	55130	ASSOCIATE PROFESSOR	1 00000	A	70.000		
	800	ASOP	05A	01 09 12 00	05 11 12 80	55130	ASSOCIATE PROFESSOR	1 00000	A	70.000		

PAYROLL AUTHORIZATION

	HOME DEPT	SHORT TITLE	POSN NO.	ACCOUNT	FISCAL YEAR EFT	FISCAL YEAR BUDGET
	800	ASOP	05A	1011GH800000	29200	27292
	800	ASOP	05A	1025GR806000	29200	27291
				TOTALS	58400	54583

	MO DA YR HR	MO DA YR HR	MO DA YR HR	MO DA YR HR	MO DA YR HR
FROM	08 12 11 00	01 09 12 00	03 01 12 00	04 01 12 00	
THRU	12 14 11 80	02 29 12 80	03 31 12 80	05 11 12 80	
AMOUNT PER PAY PERIOD	3500 00		2791 67	3500 00	
	3500 00		2791 66	3500 00	
OR					
HOURLY RATE					
	7000 00		5583 33	7000 00	

☐ (A) NEW UGA EMPLOYEE ☐ (B) LATERAL TRANSFER ☐ (C) PROMOTION
☐ (D) REPLACEMENT POSITION - NAME OF LAST INCUMBENT _____
☐ (E) APPOINTMENT TO NEW POSITION
☐ (F) CHANGE % TIME EMPLOYED FROM _____ TO _____
☐ (G) CONTINUATION WITHIN EXISTING BUD-
☐ (H) REVISE DISTRIBUTION OF SALARY
☐ (I) TRANSFER FROM DEPT _____ TO _____
☐ (J) CHANGE PAY TYPE FROM _____ TO _____

☐ (K) CHANGE TITLE FROM _____ TO _____
☐ (L) CHANGE NAME FROM _____ TO _____
☑ (M) CHANGE SSN FROM _____ TO _____
☑ (N) LEAVE W/O PAY 01/9/2012 TO 02/29/2012
☐ (O) CHG COUNTY $ _____ TO _____
☐ (P) TERMINATION - REASON _____ TO _____
☐ (Q) OTHER (SPECIFY) _____

REMARKS

MEDICAL LEAVE

ACADEMIC -LWOP

DOCUMENT NO.	PAGE	DATE	FY	DEPARTMENT/PROJECT
	1		12	

SOC.SEC.NUM.	LAST NAME	FIRST NAME/INITIAL	MIDDLE NAME/INIT.	SUF

UNIVERSITY OF GEORGIA BUDGET AMENDMENT

BUDGET POSITION

HOME DEPT	POSN NO.	APPT. BEGIN MO	DA	YR	HR	APPT. END MO	DA	YR	HR	JOB CLASS CODE	POSITION TITLE	POS	% TIME	C N	FULL TIME ANNUAL SALARY	S C	SUPPLEMENT AMOUNT
800 AS0P	05A	08	12	11	00	12	14	11	80	55130	ASSOCIATE PROFESSOR	1	00000	A	70,000		
800 AS0P	05A	01	09	12	00	05	11	12	80	55130	ASSOCIATE PROFESSOR	1	00000	A	70,000		

BUDGET AMENDMENT (PERSONAL AND NON-PERSONAL SERVICES)

HOME DEPT	POSN NO.	ACCOUNT	OBJECT	DESCRIPTION	CURRENT EFT	CURRENT BUDGET	CHANGE EFT	+ -	CHANGE AMT	+ -	REVISED EFT	REVISED BUDGET
800 ASOP	05A	1011GH800000	51110		37500	35000	08300	-	7708	-	29200	27292
800 ASOP	05A	1025GR806000	51110		37500	35000	08300	-	7709	-	29200	27291
		1011GJ800000	71000			21215			15417	+		36632
TOTALS					75000	91215	16200	-			58800	91215

FUNDING SOURCE (DEPARTMENTAL INCOME OR CONTINGENCY)

ACCOUNT	OBJECT	FUNDING SOURCE	CHANGE AMT	+ -
1099GN806000	50000		15417	+
1099GN806000	70000		15417	-
		TOTAL		

REMARKS / REFERENCE

APPROVAL	DATE	APPROVAL	DATE	DEPT HEAD	DATE	V. PRESEIDENT	DATE	CONTRACTS &	DATE
APPROVAL	DATE	UNIT/PROJECT	DATE	DEAN/DIRECTOR	DATE	BUDGET REVIEW	DATE	BUDGET OFFICE	DATE