Welcome and Opening Remarks ................................................................. Pamela Whitten

Finance & Administration Updates .............................................................. Ryan Nesbit

FACTS Class Graduation ........................................................................... Ryan Nesbit
with assistance from Crystal Rogers

CIO - EITS
   Athena Update .......................................................................................... Tracy Giese
   IT Programs Update .................................................................................... Lynn Wilson

Refreshment Break – 15 minutes

Office of the Vice President for Research .................................................... Dr. Regina Smith
   USDA/NIFA Responsible Conduct in Research
   Foundation Funds Versus Sponsored Programs

Human Resources
   Benefits Open Enrollment ....................................................................... Travis Jackson
   Affordable Care Act .................................................................................. Duane Ritter
   Other HR Updates .................................................................................... Duane Ritter

University Business & Accounting Services Division
   Financial/HR System Update ................................................................. Chris Wilkins
   Business Process Improvements Update ................................................. Holley Schramski
   Departmental Sales & Services Workshop ............................................... Celise Elder

Environmental Safety Division
   Office Ergonomics ................................................................................... Dr. John D. Lambeth

Next Scheduled Meeting of the Business Affairs Advisory Forum:
February 19, 2015, 9:00 – 11:30 a.m. – Location TBD

Coming Soon: Vehicles, Bumper to Bumper, a workshop designed to explain the complete life cycle of a vehicle and the associated financial and administrative implications.

_A resource, “Announcements Archive,” is now provided on the BAAF Website (www.busfin.uga.edu/baaf) in response to a request from the BAAF Planning Group. Policy-related announcements sent to the Business Services Listserv, Admin Memo Listserv or related business and administrative listservs since July 2011 are posted here. Also, remember that all hand-outs and PowerPoints from today’s meeting are posted to this website and that the archived Collaborate presentation will be available at the site in a few days. Please share this website link with others in your department so we can all make use of these resources._