

**AGENDA**  
**Business Affairs Advisory Forum**  
**October 26, 2010**  
**2:00 – 4:30 p.m.**  
**Masters Hall**  
**Georgia Center for Continuing Education**  
**Wimba Archive Part 1 - Part 2 - Part 3**

**Budget Update**..... Tim Burgess

**Human Resources** ..... Tom Gausvik

Benefits Open Enrollment  
Fringe Benefits Information for Budgeting  
Dependent Audit Results  
Ethics Training Update  
Status of HR Survey

**Development**

Spending Budget Report: Changes and Projections ..... Cindy Coyle

**Miscellaneous**

Campaign for Charities: Update and Online System ..... Vonnie Swain and Kathy Pharr

**Refreshment Break – 15 minutes**

**Provost's Office Update**..... Libby Morris, Vice Provost for Academic Affairs

**Administrative Systems**

SSN Replacement/ID Management ..... Brian Rivers  
UGA ID on Personnel Forms..... Sharon Thelen  
Assessment and Planning for Financial/HR Administrative Systems ..... Chad Cleveland

**Research Administration**

Sponsored Project Administration Site (SPAS)..... Regina Smith

**Controller's Office**

Kronos Update ..... Chris Wilkins  
Vendor Database Update ..... Bob McGee

**Chief Information Officer**

Status of Oracle Calendar ..... Shawn Ellis  
Email System – Junk Mail Issues ..... Shawn Ellis

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**Next Scheduled Meeting of the Business Affairs Advisory Forum:**  
**Tuesday, February 15, 2011, 9:00 – 11:30 a.m., Masters Hall**  
**Georgia Center for Continuing Education**

*Remember that all hand-outs and PowerPoints from today's meeting will be posted on the BAAF Website: [www.busfin.uga.edu/baaf](http://www.busfin.uga.edu/baaf). The archived Wimba presentation also will be provided in a few days. Please make use of these resources.*